



Hutchins City Hall  
 321 N. Main Street  
 Hutchins, TX 75141  
 www.cityofhutchins.org

Mayor Mario Vasquez  
 Mayor Pro Tem Freddie Chism  
 Councilmember Brenda Campbell  
 Councilmember Raymond Elmore  
 Councilmember Steve Nichols  
 Councilmember Demarcus Odom

**AGENDA**  
**CITY OF HUTCHINS**  
**REGULAR CITY COUNCIL MEETING**  
**Monday, March 15, 2021 - 5:30 PM**  
**Hutchins Community Center**  
**500 W. Hickman St., Hutchins, Texas**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Work Session and a Regular Meeting of the Hutchins City Council to be held on MONDAY, MARCH 15, 2021 with Work Session beginning at 5:30 p.m. and the Regular Meeting beginning at 6:30 p.m. at the Hutchins Community Center located at 500 W. Hickman St, Hutchins, Texas, at which time the following items will be discussed and considered:

**The following social distancing protocols will be in effect at the Hutchins Community Center.**

- **The maximum number of occupants allowed at this location is fifteen (15).**
- **Maintain at least six (6) feet apart from other members of the public and city staff.**
- **Mask or Face coverings required.**
- **Temperature Checks Upon Entry – everyone entering will have a no-touch thermometer scan.**
- **Sanitize hands upon entering and exiting the building. A sanitizing station will be available.**
- **Citizens are not allowed to congregate in the Community Center or on the property during or after the meetings.**

*As authorized by Section 551.071 of the Texas Government Code, the city council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the city attorney on any agenda item listed herein.*

**WORK SESSION**

- A.** Discuss and provide direction to City Staff in reference to the City's FY 2020-2021 Sidewalk Improvement Plan.

**REGULAR SESSION**

- A. CALL TO ORDER:** *The Mayor will call the meeting order and declare a quorum.*
1. Roll Call  
 Invocation  
 Pledge of Allegiance
- B. CITIZEN COMMENTS:** This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act,

the City Council cannot discuss issues raised or make any decision at this time.

**C. PRESENTATIONS**

1. Introduction of new Public Works Employee: Elizabeth Klatt  
Presented by: Charles Brewer, Public Works Director
2. Introduction of Police Officer Ethan Vestal  
Presented by: Steve Perry, Police Chief
3. Public Safety Building Update  
Presented by: Charles Brewer, Public Works Director
4. February Financial Report  
Presented by: Patricia Salazar, Finance Director

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**E. PUBLIC HEARINGS:**

**F. REGULAR AGENDA**

1. Discuss and consider Resolution R2021-0915 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A TASK AUTHORIZATION AGREEMENT WITH FREESE AND NICHOLS, INC. IN ASSOCIATION WITH THE CITY OF HUTCHINS' MEADOWBROOK DRIVE IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$ \_\_\_\_\_; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2020-2021 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE  
Presented by: Charles Brewer, Public Works Director
2. Discuss an Updated COVID-19 Executive Order for the City of Hutchins.  
Presented by: Trudy Lewis, City Administrator
3. Discuss and consider Resolution R2021-0916 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, DESIGNATING A PRIMARY BANK DEPOSITORY AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AND EXECUTE A BANK DEPOSITORY SERVICES CONTRACT AND ASSOCIATED BANK SERVICES AGREEMENTS AS NECESSARY TO IMPLEMENT SAID CONTRACT PURSUANT TO THE REQUEST FOR APPLICATION DATED FEBRUARY 3, 2021 FOR PRIMARY BANK DEPOSITORY SERVICES; AND PROVIDING AN EFFECTIVE DATE  
Presented by: Patricia Salazar, Finance Director
4. Discuss and consider Resolution R2021-0917 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE CHANGE ORDER NO. 7 IN ORDER FOR THE CONTRACT TIME WITH NOVEL BUILDERS TO BE EXTENDED TWENTY-FIVE CALENDAR DAYS DUE TO RAINING AND ICY WEATHER AND MUDDY SITE CONDITIONS DURING THE MONTHS OF DECEMBER 2020, JANUARY 2021 AND FEBRUARY 2021 IN ASSOCIATION WITH THE CITY'S PUBLIC SAFETY BUILDING CONSTRUCTION PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.  
Presented by: Charles Brewer, Public Works Director

**G. EXECUTIVE SESSION**

1. In accordance with Texas Government Code, Section 551.087, to discuss or deliberate

regarding commercial or financial information that the city has received from a business that the city seeks to have locate, stay or expand in or near the territory of the City of Hutchins and with which the city is conducting Economic Development negotiations; and to deliberate the offer of a financial or other incentive to the business prospect: Greenhouse/Plant Nursery

**H. RECONVENE INTO REGULAR SESSION and take any action necessary as a result of Executive Session**


**I. ITEMS OF COMMUNITY INTEREST**

1. Atwell Library Board meeting, March 16, 2021 at 6:30 p.m. - Atwell Public Library, 300 N. Denton St., Hutchins, Texas
2. Planning and Zoning Commission meeting, March 18, 2021 at 6:00 p.m. - Hutchins Community Center, 500 W. Hickman St., Hutchins, Texas
3. Hutchins City Council meeting, April 5, 2021 at 6:30 p.m. - Hutchins Community Center, 500 W. Hickman St., Hutchins, Texas
4. Hutchins City Council meeting, April 19, 2021 at 6:30 p.m. - Hutchins Community Center, 500 W. Hickman St., Hutchins, Texas

**J. ADJOURNMENT**

**CERTIFICATION**

I certify that a copy of the March 15, 2021 agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on March 11, 2021 before 6:00 p.m.

  
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Cynthia Olguin  
City Secretary