



Keep Hutchins Beautiful Grant Guidelines

Basic Philosophy of Program

The Hutchins Economic Development Corporation will provide matching beautification Grants to qualified Hutchins business. Qualifying applicants may receive Grants to fund projects that enhance property and provide visual improvements to their facilities. These projects may include landscaping, painting, parking improvements, signage, painting, building of facades and screening.

The Hutchins Economic Development Corporation will meet regularly to consider grant applications. All applications are considered on a first come, first served basis. The Hutchins Economic Development Corporation Board of Directors will discuss and act upon each application on a case by case basis. The Board of Directors reserves the right to fund or not fund any project.

Grant Range and Geographic Area

Grant amounts are considered on a case by case basis. Generally, the Hutchins Economic Development Corporation will match each project dollar for dollar up to five thousand dollars (\$5000) in HEDC expenditures.

Examples:

A qualified project totals \$7,200 for completion. The Hutchins Economic Development Corporation will pay \$3,600 or half of the cost of the project.

However, if a project costs \$14,000 the Hutchins Economic Development Corporation contribution will be limited to \$5,000, the maximum amount the HEDC may spend on a project under the program.

Areas of Interest

The Hutchins Economic Development Corporation seeks to improve the aesthetic look of our community. Examples of projects that the HEDC is interested in funding include but are not limited to:

- Landscaping and Tree Planting
- Paint, brick and similar building improvements
- Removal of unsightly trash and debris
- Screening of certain land uses
- Improved parking and signage

Application Procedure

Each applicant is required to fill out the application form. The application form will include the following information:

- A general description of the project
- The estimated cost of the project
- The amount of money requested and a description of the its use
- Timeline for project completion

Applicants are encouraged to supply supporting information such as photographs of the property, contractor estimates and landscape or construction plans.

Money disbursement:

Before receiving any funding all approved, applicants must sign a contract with the Hutchins Economic Development Corporation stating that they will use the Grant Money for the intended purpose. The Hutchins Economic Development Corporation will inspect the project after completion and must have copies of all invoices, and returned checks before disbursing funds.

Applications can be submitted by mail, fax, or delivered in person:

Mailing Address
HEDC
PO BOX 361
Hutchins, Texas 75141

Fax
972/225-4453

Office
103 Palestine
Hutchins, Texas 75141



Keep Hutchins Beautiful
Grant Application
(please type or print clearly)

Company Name: _____

Contact Person: _____

Position: _____

Phone: _____

Fax: _____

E-mail: _____

Mailing Address:

Physical Address: (if different from mailing address)

Do you own or lease this facility?

_____ Own _____ Lease

Please give a general discription of the project.

What is the estimated cost of the project? (please include any supporting information such estimates or invoices)

How much money do you need from the Hutchins Economic Development Corporation for this project?

On what date do you expect the project to be complete?

Please attach photos of designated improvement area.
