



Mayor Mario Vasquez
 Mayor Pro Tem Steve Nichols
 Councilmember Brenda Campbell
 Councilmember Dominic Didehban
 Councilmember Raymond Elmore
 Councilmember Demarcus Odom

Hutchins City Hall
 321 N. Main Street
 Hutchins, TX 75141
 www.cityofhutchins.org

CITY OF HUTCHINS
NOTICE OF CITY COUNCIL MEETING
Monday, March 6, 2023 - 6:00 PM
Hutchins City Hall - Council Chamber
321 N. Main St.
Hutchins, Texas 75141

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Work Session and a Regular Meeting of the Hutchins City Council to be held on Monday, March 6, 2023, with Work Session beginning at 6:00 p.m. and Regular Meeting at 6:30 p.m. at the Hutchins City Hall - Council Chamber located at 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered:

As authorized by Section 551.071 of the Texas Government Code, the city council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the city attorney on any agenda item listed herein.

WORK SESSION - 6:00 p.m.

- A. Hutchins Animal Shelter update
 Presented by: Steve Perry, Police Chief

REGULAR SESSION

- A. **CALL TO ORDER:** *The Mayor will call the meeting order and declare a quorum.*
 - 1. Roll Call
 - 2. Invocation
 - 3. Pledge of Allegiance
- B. **CITIZEN COMMENTS** - This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.
- C. **CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*
 - 1. Consider approval of the city council meeting minutes for February 2023.
- D. **PRESENTATIONS**
 - 1. December Financial Report
 Presented by: William Wooten, Finance Director

2. Proclamation - Library Day
Presented by: Wanda Randle, Director - Community Services and Park Programs

E. PUBLIC HEARINGS

F. REGULAR AGENDA

1. Discuss and consider the declaration of the unopposed candidates and canceling May 6, 2023, General Election, Ordinance 2023-1161 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, CANCELLING THE MAY 6, 2023 GENERAL ELECTION FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS AT LARGE FOR TWO (2) YEAR TERMS; DECLARING THAT EACH UNOPPOSED CANDIDATE BE DECLARED ELECTED TO OFFICE; REQUIRING POSTING OF THIS ORDINANCE ON ELECTION DAY AT EACH POLLING PLACE; REQUIRING ISSUANCE OF A CERTIFICATE OF ELECTION TO EACH CANDIDATE; AND PROVIDING FOR AN EFFECTIVE DATE.
Presented by: Cynthia Olguin, City Secretary
2. Discuss and consider Resolution R2023-1093 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING MEMBERSHIP TO THE TEXAS SMARTBUY MEMBERSHIP PROGRAM AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTATION.
Presented by: Katherine Lindsey, Assistant to the City Administrator
3. Discuss and consider Resolution R2023-1094 AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION.
Presented by: Katherine Lindsey, Assistant to the City Administrator
4. Discuss and consider Ordinance 2023-1162 OF THE CITY OF HUTCHINS, TEXAS, AMENDING ORDINANCE 2022-1149 APPROVING THE FISCAL YEAR 2022-2023 OPERATING BUDGET BY AUTHORIZING BUDGET ADJUSTMENT #2; PROVIDING AMENDED APPROPRIATIONS FOR ALL OF THE FUNDS OF THE CITY; AUTHORIZING THE CITY ADMINISTRATOR TO MAKE ADJUSTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.
Presented by: William Wooten, Finance Director
5. Discuss and consider Resolution R2023-1095 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE ESTABLISHMENT AND ADOPTION OF A LEAK ADJUSTMENT POLICY; AND PROVIDING FOR AN EFFECTIVE DATE.
Presented by: William Wooten, Finance Director

G. EXECUTIVE SESSION

1. Pursuant to the Texas Government Code, Section §551.074 Personnel Matters - City Secretary evaluation

H. RECONVENE INTO REGULAR SESSION

1. Take any action as a result of the Executive Session.

I. ITEMS OF COMMUNITY INTEREST

1. Parks and Recreation Board meeting, March 7, 2023, at 6:30 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.
2. Planning and Zoning Commission meeting, March 16, 2023, at 6:00 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.
Presented by:
3. Hutchins City Council meeting, March 20, 2023, at 6:30 p.m. at Hutchins City Hall -

Council Chamber, 321 N. Main St., Hutchins, TX 75141.

4. Atwell Public Library Board meeting, March 21, 2023, at 6:30 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.
5. Annual Easter Egg Hunts, Saturday, April 1, 2023, at 11 am at Campbell Park.

J. ADJOURNMENT

CERTIFICATION

I certify that a copy of the March 6, 2023, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on March 3, 2023, before 6:00 p.m.



Cynthia Olguin
City Secretary

