



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

MINUTES

**CITY OF HUTCHINS
NOTICE OF CITY COUNCIL MEETING
Monday, October 3, 2022 - 5:30 PM
Hutchins City Hall - Council Chamber
321 N. Main St.
Hutchins, Texas 75141**

A Regular Meeting of the Hutchins City Council was held on Monday, October 3, 2022, at 5:30 p.m. at Hutchins City Hall – Council Chamber located at 321 N. Main St, Hutchins, Texas, at which time the following items were discussed and considered:

WORK SESSION - 5:30 p.m.

A. Salary Plan

Presented by: Karen Steward, Director of Human Resources

Mayor Vasquez opened the Work Session at 5:32 p.m. Councilmember Didehbani was not present.

Human Resources Director Karen Steward presented the results of a salary survey prepared in June 2022 that became effective on October 1, 2022. The presentation included the employers surveyed, the city’s position in the market, the jobs surveyed, and the final analysis of the survey.

Mayor Vasquez adjourned the work session at 5:59 p.m.

REGULAR SESSION

A. CALL TO ORDER: Mayor Vasquez called the meeting to order at 6:00 p.m.

- 1. Roll Call:** Members present – Mayor Vasquez, Mayor Pro Tem Nichols, Councilmember Elmore, Councilmember Campbell, and Councilmember Odom. Councilmember Didehbani was absent
- 2. Invocation:** The invocation was presented by Mayor Pro Tem Nichols
- 3. Pledge of Allegiance:** Councilmember Elmore led the Pledge of Allegiance

B. CITIZEN COMMENTS

Charles Cooper, 1100 Timberview, spoke regarding the need for street repairs in the Skyline Addition and the status of street paving of Woodbrook St.

Virginia Burrell, 1039 Timberview, spoke regarding the need for street and sidewalk repairs.

C. CONSENT AGENDA

- 1. Consider approval of the city council meeting minutes for September 2022.**

Councilmember Campbell made the motion seconded by Councilmember Elmore to approve the consent agenda as presented. All in favor, the motion carried 4-0.

D. PRESENTATIONS

- 2. 3rd Quarter Investment Report
Presented by: William Wooten, Finance Director**

Finance Director William Wooten presented the 3rd Quarter Investment Report and answered questions from council members.

- 1. Comprehensive Plan Update
Presented by: Guy Brown, EDC Director**

EDC Director Guy Brown presented the Comprehensive Plan Update and introduced Brad Moulton, LaTerra Studios. Mr. Moulton provided an update on the Comprehensive Plan Advisory Committee's plan to include framework, topic-oriented chapters, land use, transportation, parks, open space, trails and connectivity, facilities and operations, comprehensive plan goals, and implementation. Mr. Moulton outlined plans for community engagement by providing a website and community survey, a National Night Out paper survey, developing key community themes, identifying hot topics, and emerging priorities and strategies. Once the Comprehensive Plan is completed by the Committee, the plan will go to Planning and Zoning Commission and then to City Council for final review.

E. PUBLIC HEARINGS

F. REGULAR AGENDA

- 1. Discuss and consider Resolution R2022-1060 of the CITY COUNCIL OF THE City of HUTCHINS, TEXAS ADOPTING CITY FINANCIAL POLICIES.
Presented by: William Wooten, Finance Director**

Finance Director William Wooten presented the city's financial policies and answered questions from the council.

Mayor Pro Tem Nichols made the motion seconded by Councilmember Elmore to approve Resolution R2022-1060. All in favor, the motion carried 4-0.

- 2. Discuss and consider Resolution R2022-1058 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT FOR ANIMAL SERVICES BY AND BETWEEN THE CITY OF HUTCHINS AND THE CITY OF FERRIS FOR THE CITY OF FERRIS TO PROVIDE ANIMAL CONTROL SHELTER SERVICES TO THE CITY OF HUTCHINS.
Presented by: Steve Perry, Police Chief**

Councilmember Campbell made the motion seconded by Mayor Pro Tem Nichols

to approve Resolution R2022-1058. All in favor, the motion carried 4-0.

- 3. Discuss and consider Resolution R2022-1059 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF A CONTRACT, BY AND BETWEEN THE CITY OF HUTCHINS AND 24-HOUR WRECKER SERVICE, INC. FOR THE OPERATION OF CITY WRECKER SERVICES AND STORAGE FACILITY.**

Presented by: Steve Perry, Police Chief

Mayor Pro Tem Nichols made the motion seconded by Councilmember Elmore to approve Resolution R2022-1059. All in favor, the motion carried 4-0.

- 4. Update of the Bulletproof vest partnership grant.**

Presented by: Steve Perry, Police Chief

Chief Perry announced in April 2022 that the department made an application for a bulletproof vest partnership grant and they were recently awarded the grant for \$7,200 over the next two years. The life of a vest is normally about five years and the average cost is about \$1,000 each for a level three vest.

G. EXECUTIVE SESSION:

- 1. Pursuant to the Texas Government Code, Section §551.072 Deliberation regarding the purchase, exchange and value of real property within the City of Hutchins.**
- 2. Pursuant to the Texas Government Code, Section §551.071 (A) Consultation with the city attorney to seek advice about pending or contemplated litigation: 1116 Skyline**

Mayor Vasquez convened into Executive Session at 6:51 p.m.

H. RECONVENE INTO REGULAR SESSION

- 1. Take any action as a result of the Executive Session regarding the purchase, exchange, and value of real property within the City of Hutchins.**
- 2. Take any action as a result of the Executive Session regarding consultation with the city attorney to seek advice about pending or contemplated litigation: 1116 Skyline**

Council reconvened in Regular Session at 7:21 p.m. No action taken

I. ITEMS OF COMMUNITY INTEREST

City Secretary Olguin announced the items of community interest.

J. ADJOURNMENT

Councilmember Elmore made the motion seconded by Councilmember Campbell to adjourn the meeting at 7:23 pm. All in favor, the motion carried 4-0.

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON 7th DAY OF NOVEMBER 2022.

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary