



Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Brenda Campbell  
Councilmember Dominic Didehban  
Councilmember Raymond Elmore  
Councilmember Demarcus Odom

Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
www.cityofhutchins.org

**CITY OF HUTCHINS**  
**NOTICE OF CITY COUNCIL MEETING**  
**Monday, February 20, 2023 - 5:00 PM**  
**Hutchins City Hall - Council Chamber**  
**321 N. Main St.**  
**Hutchins, Texas 75141**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Work Session and Regular Meeting of the Hutchins City Council to be held on Monday, February 20, 2023, at 5:00 p.m. at Hutchins City Hall - Council Chamber located at 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered:

*As authorized by Section 551.071 of the Texas Government Code, the city council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the city attorney on any agenda item listed herein.*

**WORK SESSION**

- A. Vacation/Sick Leave Buy Back Program  
Presented by: Karen Steward, Director of Human Resources
- B. Southern Wastewater System  
Presented by: Greg McCaffery, Director of Public Works and Community Development

**REGULAR SESSION**

- A. **CALL TO ORDER:** *The Mayor will call the meeting order and declare a quorum.*
  - 1. Roll Call
  - 2. Invocation
  - 3. Pledge of Allegiance
- B. **CITIZEN COMMENTS** - This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.
- C. **CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*
- D. **PRESENTATIONS**

1. Hutchins Police department annual reports  
Presented by: Steve Perry, Police Chief
2. New Website Update  
Presented by: Katherine Lindsey, Assistant to the City Administrator
3. GIS Update  
Presented by: Katherine Lindsey, Assistant to the City Administrator
4. Capital Projects Update  
Presented by: Greg McCaffery, Director of Public Works and Community Development
5. Building Services Plan Review and Inspection Services  
Presented by: Greg McCaffery, Director of Public Works and Community Development

**E. PUBLIC HEARINGS**

**F. REGULAR AGENDA**

1. Consider all matters incident and related to (Resolution R2023-1085) approving and authorizing publication and posting of notice of intention to issue certificates of obligation, including the adoption of a resolution pertaining thereto  
Presented by: James Quin, City Administrator
2. Discuss and consider Ordinance 2023-1159 OF THE CITY OF HUTCHINS, TEXAS, ABANDONING ALL RIGHT, TITLE AND INTEREST IN a portion of Grayson road being a tract of land consisting of 0.5152± ACRES out of the benjamin MATTHEW survey, abstract no. 453 city of Hutchins, DALLAS county, TEXAS, AND BEING A 60-FEET WIDE RIGHT-OF-WAY AS DEDICATED BY THAT PLAT OF VEALS ADDITION, AN ADDITION TO THE CITY OF HUTCHINS AS RECORDED IN VOLUME S, PAGE 465 OF THE DEED RECORDS OF DALLAS COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED and depicted IN EXHIBIT "A" ATTACHED HERETO.  
Presented by: Tim Rawlings, Building Official
3. Discuss and consider Resolution R2023-1086 AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.  
Presented by: Katherine Lindsey, Assistant to the City Administrator
4. Discuss and consider Resolution R2023-1087 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE ESTABLISHMENT AND ADOPTION OF A LEAK ADJUSTMENT POLICY; AND PROVIDING FOR AN EFFECTIVE DATE.  
Presented by: William Wooten, Finance Director
5. Discuss and consider Resolution R2023-1088 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE THE TERMS AND CONDITIONS OF THE AIA B104-2017 AGREEMENT BY AND BETWEEN THE CITY AND BRANDSTETTER CARROLL, INC. FOR ARCHITECTURAL DESIGN SERVICES FOR CITY HALL; AND PROVIDING FOR AN EFFECTIVE DATE.  
Presented by: James Quin, City Administrator
6. 2023-2024 Draft - Budget Calendar  
Presented by: William Wooten, Finance Director
7. Discuss and consider Resolution R2023-1089 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE CITY'S

SOUTHERN WASTEWATER COLLECTION SYSTEM PROJECT – LIFT STATION CONSTRUCTION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER BELT CONSTRUCTION OF TEXAS, LLC OF TEXARKANA, TX IN AN AMOUNT NOT TO EXCEED \$6,898,878.00; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2022-2023 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by: Greg McCaffery, Director of Public Works and Community Development

8. Discuss and consider Resolution R2023-1090 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING QUOTES RECEIVED IN ASSOCIATION WITH THE CITY'S COMMUNITY CENTER (SENIOR CENTER) IRRIGATION SYSTEM PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW QUOTE NTL ENTERPRISES, INC. OF RED OAK, TEXAS IN AN AMOUNT NOT TO EXCEED \$10,850.00; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2022-2023 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by: Greg McCaffery, Director of Public Works and Community Development

9. Discuss and consider Resolution R2023-1091 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE ADDITION OF A BUILDING INSPECTOR POSITION WITHIN THE BUILDING INSPECTIONS DEPARTMENT; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2022-2023 BUDGET FOR SAID POSITION; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by: Greg McCaffery, Director of Public Works and Community Development

10. Discuss and consider Resolution R2023-1092 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING THE CONTRACT WITH BUREAU VERITAS NORTH AMERICA, INC. FOR CONTINUED PLAN REVIEW AND INSPECTIONS SERVICES ON AN AS-NEEDED BASIS; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH BUREAU VERITAS NORTH AMERICA, INC. OF PLANO, TEXAS IN AN AMOUNT NOT TO EXCEED \$60,000.00; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2022-2023 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by: Greg McCaffery, Director of Public Works and Community Development

11. Discuss and consider Ordinance 2023-1160 OF THE CITY OF HUTCHINS, TEXAS, AMENDING ORDINANCE 2022-1149 APPROVING THE FISCAL YEAR 2022-2023 OPERATING BUDGET BY AUTHORIZING BUDGET AMENDMENTS 1 THROUGH 5; PROVIDING AMENDED APPROPRIATIONS FOR ALL OF THE FUNDS OF THE CITY; AUTHORIZING THE CITY ADMINISTRATOR TO MAKE ADJUSTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by: William Wooten, Finance Director

**G. EXECUTIVE SESSION**

1. Pursuant to the Texas Government Code, Section §551.074 Personnel Matters - City Administrator

**H. RECONVENE INTO REGULAR SESSION**

1. Take any action as a result of the Executive Session.

**I. ITEMS OF COMMUNITY INTEREST**

1. Atwell Public Library Board meeting, February 21, 2023, at 6:30 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.

2. Zoning Board of Adjustment meeting, February 23, 2023, at 6:30 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.
3. City Council meeting, March 6, 2023, at 6:30 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.
4. Parks and Recreation Board meeting, March 7, 2023, at 6:30 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.
5. Planning and Zoning Commission meeting, March 16, 2023, at 6:00 p.m. at Hutchins City Hall - Council Chamber, 321 N. Main St., Hutchins, TX 75141.

Presented by:

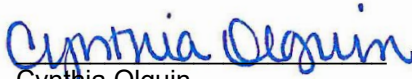
**6. IMPORTANT ELECTION DATES:**

- \* Last day to file an Application For a Place On The Ballot—Friday, February 17, 2023
- \* Last day to register to vote in the May election—Thursday, April 6, 2023
- \* First day of Early Voting by personal appearance —Monday, April 24, 2023
- \* Last day for Dallas County Elections to accept an Application for a Ballot by Mail - Tuesday, April 25, 2023. For more information go to [www.dallascountyvotes.com](http://www.dallascountyvotes.com)
- \* Last day of Early Voting by personal appearance—Tuesday, May 2, 2023.
- \* Election Day—Saturday, May 6, 2023, from 7 am to 7 pm

**J. ADJOURNMENT**

**CERTIFICATION**

I certify that a copy of the February 20, 2023, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on Friday, February 17, 2023, before 5:00 p.m.

  
 Cynthia Olguin  
 City Secretary

